



Hello and thank you for finding out more about our job vacancy for **Café Assistant**

We hope this pack contains all the information that you might need if you decide to apply for the role. If you have any questions however and would like to find out more before applying, please contact me on 01904 701869.

If you do decide to apply, then we're looking forward to hearing from you! Please make sure that you complete and return all of the documents that we need. The checklist below is everything that you need to apply for this role:

- Your CV
- Covering letter explaining why you are a good fit for the role
- Criminal record declaration form for non-exempt posts

The closing date for applications is 9am on Monday 12th March 2018.

We expect to have finished shortlisting for this role by 14th March 2018 and will be in touch with successful candidates by telephone to invite them to interview. We email applicants who have not been shortlisted for interview to let them know this and to thank them for their application.

We expect to interview on 21st March 2018.

Finding the right people to work at Brunswick really matters to us. Equally, we know how important it is for you to be as confident as possible that this is the right job for you too! So once again, please do not hesitate to get in touch if you need any other information before applying.

Kind regards,

Lauren Webb
Director for People Development